

## **Yesoiday HaTorah School**

Last update: Feb 2017

Next review due: Feb 2018

### **Charging and Remission Policy**

#### **Introduction**

At Yesoiday HaTorah School we believe the children benefit from outside visits, journeys, visitors and extra-curricular activities. We follow government regulations on charging. When an event takes place during school time, we ask families of children benefiting to share the cost. Legally, we are requesting voluntary contributions.

#### **Remission of Charges**

No child is barred from attending because his/her parents have not contributed. Families eligible for benefits, and others the head teacher determines are having financial hardship, are not expected or pressured to pay. We keep such information confidential and handle situations discretely.

#### **Activities Covered**

This policy applies to payments for any books, outings, children's school equipment (pens, etc.) and school events such as Lag B'Omer.

#### **The School Fund**

We do not want any child to miss these valuable experiences. A request to the school voluntary and private school fund will be made to subsidise the cost, if necessary, so that the entire class can benefit.

#### **Payment**

All payments, including dinner money, can be paid by cheque or direct bank transfer. Cash is not advised. All payments should go into an envelope with the child's name, year group and what the money is for. The teacher should collect these payments with the pupil or class monitors should take the envelope(s) to the School Office during the first break.

#### **Queries**

If there are any queries about a charge, Office staff are available between 9 am and 4 pm to answer queries.